



School Specific Attendance Information

Required Information	School Details
School Name	Coombswood School
School Address	Coombswood Way, Halesowen B62 8BH
School Telephone Number	0121 573 0544
School Email Address	info@coombswoodschool.com
Principal	Charlotte Alton
Senior Attendance Champion	Charlotte Alton
Senior Attendance Champion Email / Telephone	Charlottealton@coombswoodschool.com
Day-to-Day Absence Contact	Laura Willey – 0121 573 0544
Contact for Detailed Attendance Support	Charlotte Alton – 07301 265898
School Day Begins	9.00 a.m.
Morning Register Closes	9.30 a.m.
Afternoon Session Begins	1.00 p.m.
Afternoon Register Closes	1.30 p.m.
School Day Ends	3.00 p.m.
How Parents Should Report Absence	0121 573 0544